International Rogaining Federation Inc.

Requirements for Expressions of Interest from Countries Wishing to Host the World Rogaining Championships

Issued March 2018

1. Overview

The IRF has responsibility for allocating the hosting rights for World Rogaining Championships (WRCs).

Countries wishing to apply to conduct a WRC must submit an Expression of Interest (EoI) that is in accordance with the guidelines contained in this document.

This document must be read in conjunction with the following IRF documents:

- WRC Host Policy
- WRC Rotation Policy
- Generic WRC Host Agreement

2. Timeline

The timeline for seeking EoIs and awarding WRCs shall be as set out below

Activity	Date in Year (Y-3)*
Initial Call for EoIs issued by IRF's WRC Manager	End January
Submission of EoIs	End March
Review of EoIs and opportunity to seek further clarification	End April
Submission of second round EoIs if required	End June
Review of second round# EoIs and opportunity to seek further clarification	End July
Voting	August+ (+ September if two rounds required)
WRC Host Announced	End September+ latest

*   Year Y-3 is the year three years before the year of the WRC under consideration (ie for a WRC to be held in 2022 Year Y-3 is 2019)

Second round EoIs are only required if no suitable EoI is received from the preferred host region

+   If no second round EoIs are required then voting shall commence in June with the WRC Host announced by end July

3. **Content**

As a minimum an EoI must contain at least the items set out in a. to p. below. Proponents are encouraged to include any additional data which they consider will assist in the assessment of their proposals.

a. **Responsible Host**

WRCs must be hosted by a National Rogaining Association acceptable to the IRF. This does not preclude that National Rogaining Association from assigning the general organisation of the WRC to one of their affiliates or other suitably experienced and competent group. However, the hosting National Rogaining Association must take full responsibility for the overall management and success of the WRC.

The EoI must state who the proposed hosting National Rogaining Association is and detail any assignment of activities to others.

b. **Proposed Date of Event**

The EoI must state dates and days of the week proposed for the WRC

c. **Event Location**

The EoI must nominate the location of the event including:

- Hash House location
- Nearest town
- Nearest airport with regular passenger transport (RPT) flights
- Nearest major city
- Map of the event area including its relationship to the rest of the host country or region

d. **Host's Experience**

The EoI shall state the experience of the hosting National Rogaining Association and their affiliates in organising rogaines and particularly championship rogaines.

A strong track record in the organisation of successful Championship rogaines is essential for an intending WRC host. Experience in organising Regional Rogaining Championships is considered extremely valuable.

e. **Description of Terrain**

The EoI shall provide a detailed description of the terrain across the proposed WRC area. This should include samples of mapping and photographs where these are available. Details of wildlife that could be of concern to competitors (eg bears, poisonous snakes, large carnivores etc) shall be included.

The IRF considers that having the WRC in terrain that offers both a high level of technical challenge and enjoyable surroundings is one of the fundamental needs of a WRC.

f. Mapping

The EoI shall state how the map for the event is intended to be prepared including, where possible, the experience of the key individual(s) who will be preparing the map and a sample of another rogaining map prepared to the standards proposed for the WRC map.

Having an easily readable, consistent and fair map is a fundamental requirement of a WRC.

g. Technical Software & Equipment

The EoI shall describe the CP recording and result calculation software and equipment that will be used for the WRC. This shall include details of the track record of this system in championship rogaines and the host's access to the required equipment and expert personnel.

The system proposed must have a successful track record in rapidly and accurately providing CP recording and results calculation for major rogaining events.

The EoI shall also describe the contingency plan to be used in the event of any serious malfunction with the CP recording and result calculation software and equipment.

h. Climate Data

The EoI shall contain details of both the normal and extreme weather for the proposed WRC event location on the proposed dates. This information shall be based on publically available weather data. It shall include at least temperature and rainfall statistics.

i. Sun & Moon Data

The EoI shall list at least the following for the proposed event period:

- Moon phase
- Sunset
- Moon rise
- Moon set
- Sun rise

j. Competitor Numbers and Entry Criteria

The EoI shall state the expected maximum number of competitors that will be permitted to enter the WRC and the reasons why this limit is considered appropriate.

The EoI will also confirm that the WRC will adopt the IRF's WRC Entry Criteria and outline how the WRC organisers will liaise with the IRF in respect of establishing Pre-Qualified Entrants (PQEs) for the event and manage the entry process.

Having a limit on competitor numbers that is consistent with the available terrain and support infrastructure is fundamental to ensuring that the WRC offers a quality technical challenge and an enjoyable experience.

k. Competitor Logistics

The EoI shall set out details of the travel and accommodation for WRC competitors and other visitors. This must include:

- Commercial airline, train, ferry and bus availability, as applicable, to the event area
- Connectivity between international ports of arrival and relevant domestic travel
- Transport to and from the event to be provided by the host including expected pick-up and drop-off locations and indicative timing
- Accommodation and amenities available at the event location
- Availability of commercial accommodation in the general area of the event

A good range of readily available transport and accommodation options is a key element of a successful WRC.

l. Event Centre and Catering

The EoI shall describe the location of the event centre and the facilities that are available and/or will be provided there for the WRC. The EoI shall also state if the WRC will have exclusive use of the event centre for the duration of the event. The EoI shall also set out the proposed catering arrangements for the WRC including; how the catering will be managed, expected hours of catering availability, type of food(s) proposed and the caterer's experience in providing food for such events.

It is essential that the event centre has space and facilities suitable to cater for the number of competitors and supporters expected to attend the WRC. In particular camping space for a significant proportion of the expected attendees is required. In addition, the Hash House food experience is one of the unique aspects of rogaining and ensuring a quick and efficient service of ample quantities of suitable food is essential to providing a quality rogaining event.

m. Organising Team

The EoI must nominate the names and experience of the key members of the proposed WRC organising team. This must include at least:

  i. The Event Director/Organiser
  ii. The Course Setter
  iii. The Vetter

The Event Director/Organiser must have a recent track record of the successful organisation of championship rogaines. Experience in organising Regional Rogaining Championships is considered extremely valuable.

The Course Setter must have a track record of rogaine course setting and must have set the course for at least one championship rogaine in the previous ten years and competed in, or set the course for, at least two championship rogaines in the past five years.

The Vetter must have a track record of championship rogaine course setting and/or vetting and must have set/vet the course for at least one championship rogaine in the previous ten years and competed in, or set/vet the course for, at least two championship rogaines in the past five years.

The EoI must also identify the proponent's plan to replace any of the key members of the organising team in the event that they are unable to fulfil their nominated role for any reason.

n. **Associated Events**

The EoI shall advise any other events that may be of interest to WRC competitors and which will be conducted either in conjunction with the WRC or in the same general area around the time of the WRC.

Providing WRC competitors with an opportunity to participate in other navigation events and gain some familiarity with the local terrain ahead of the WRC is considered advantageous.

o. **Future Events**

The EoI will set out the planned calendar of rogaining events in the country where the WRC will be conducted following the WRC and how this compares to the current calendar of rogaining events in that country.

One of the incentives for conducting a WRC in a country which has not previously held a WRC is to use the event as an impetus for growth of rogaining in that country.

p. **Rules**

The EoI must contain a statement that the WRC will be conducted in accordance with the IRF Rules of Rogaining current at the time of the event.

q. **Other Information**

Proponents are encouraged to include in their EoIs any other data which they believe could assist in the assessment of their proposal. Such data may include:

- Details of relevant tourist activities and/or sites in the general WRC area and/or country where the event will be conducted

- Details of support being provided by; Local, Provincial/State and/or National governments for the event
- Information on members of the proposed organising team beyond those required by m. above
- Descriptions of non-hazardous wildlife likely to be encountered in the event area
- Expected entry fee

All rogaines should offer a unique experience and the WRC needs to be technically challenging, but enjoyable by rogainers of all standards. EoIs should be clear on how the proponents expect to achieve this.